Ezcom/Ezgo for Windows

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Overview

Ezcom is an application whose sole purpose is to send files from one PC to another in the easiest manner possible.Unlike most file tranfer utilities Ezcom does not require any knowlege of protocols,stop bits,parity etc...After a minor <u>configuration</u> Ezcom is ready to go with your <u>working</u> modem.Both sender and receiver must have Ezcom up and running in order to transfer files.When sending data from Ezcom each new recepients name and number is automatically entered into the <u>Phonebook</u> for ease of access for subsequent calls.Receiving files takes no more effort than to have Ezcom running as an <u>icon</u> at the bottom of your screen.Sending files is merely selecting the recipient, selecting the files to send   and then Send. File transfer activity is then entered into the log *(there are two logs,the <u>Sending Log</u> and <u>Receiving Log</u>)*

<u>Where to go from here:</u>
Step1: Configure Ezcom
Step2: Your ready to send and receive files from any PC using Ezcom
*(note: You can go to **Configuration** from here by clicking the <u>>></u> browse button)*

Sending Files

All sending activity takes place from the <u>Send dialog box</u> You get there by clicking <u>F</u>ile then <u>S</u>end from the Ezcom <u>main menu</u>.There are two pieces of data that must be known when sending a file :**1)** who is receiving the files **2)** which files will be sent .

The steps necessary to send these files are listed below :

Sending Files:

Step1: Click **File** then **Send** from the <u>main menu</u>.*(the Send dialog box appears)*

Step2: Click **To** from the <u>Send dialog box</u> *(the Phonebook appears)*

Step3: Select recepient from the <u>Phonebook</u> then click **OK** *(you are returned to the Send dialog box)*

Step4: Click **Add File** from the <u>Send dialog box</u> *(The Send Files dialog box appears)*

Step5: Clicking the file names in the <u>File Selection</u> dialog box adds them to the Files to Send section of the <u>Send dialog box</u>.When finished selecting the files click **OK**. *(You are returned to the **Send dialog box**)*.

Step6: Click <u>**Send**</u> and they're gone.

Receiving Files

Receiving files in Ezcom couldn't be easier.Have Ezcom running either as an <u>icon</u> (in a minimized state) or an <u>open window</u> (in a maximized state).If Ezcom is running in the manual mode, you will be prompted to answer the call as <u>data or voice</u>.The <u>Receive file</u> dialog box appears when a file is being received. Ezcom can be received in the background by selecting Backgound from the <u>Receive File</u> dialog box. This leaves the computer free to do other tasks.The <u>Completion</u> dialog box appears when the file has been received intact.The files will be located in the directory you chose during the Ezcom setup. A profile of the transmission is added to the <u>Receive Log</u>.

Receiving Files:

Step1: Have Ezcom running *(in either a <u>minimized</u> or <u>maximized</u> state)*
  Notification of file transfer and completion will take place.
  Files can be received in the background by selecting background from the <u>receive file</u> dialog box.)
Step2: The files can be found in the directory you chose during setup *(The default was \Ezcom\ files).*

Configuration

This is where your modem information is stored.ComPort setting, baud rate and number of rings need to be entered here before using Ezcom. Once configured, Ezcom configuration should change only for modem upgrades, modem moves to another ComPort or a change in the number of rings before answering.

Step1: Configuration is accessed by clicking <u>C</u>onfig menu item from the <u>main menu</u> or doubleclicking the Ezcom icon imediately after installation and answering **Yes** to "**would you like to go into configuration"** *.(The <u>Configuration dialog box</u> will appear).*

Step2:

<u>Setting ComPort:</u>

Select whichever Comport your modem is on by clicking the box next to the ComPort labels 1-4.

If you select the wrong ComPort, Ezcom will not open for sending and will ask you to go back into Configuration and select another ComPort.This ensures that the right ComPort which is attached to the modem has been chosen.

(Note: In Windows the mouse is usually located on ComPort 1.This means the modem is probably located on ComPort 2)

Step3:

<u>Setting Number of Rings:</u>

Set this to 1 if not using any switching device or answering machine.Select **Answer Phone** if you wish Ezcom to answer your phone as a data transmission. Selecting **Don't Answer Phone** places Ezcom in manual mode.In this mode a <u>dialog box</u> appears and prompts you to answer phone as data or voice each time the phone rings.Once these components have been set click **OK** and you're ready to go.

*(Note:Try going into the Send Files mode at this time by doubleclicking the Ezcom icon.If the wrong ComPort was selected you will be asked to return to <u>Configuration</u>,click **Yes** and repeat step 2 above selecting another ComPort.)*

Logs

The log is a record of all Ezcom file activity.From the log one can find out what files were sent, when and by whom.The logs are accessed by clicking menu item Log from the main menu.The **Send Log** contains all outgoing file information while the **Receive Log** contains incoming.Old logs can be saved to disk, printed or replaced with new ones to maximize your options for message record keeping.

Sending Log

The sending log contains a history of files sent from your computer.It is accessed through the <u>main menu</u> by clicking menu item **Log** then drop-down menu item **Send Log.**Files sent, time and recipient names are all listed here.When the log grows to an unusable size it can be saved and replaced by a new log.

Saving the Send Log:

Step1. From the <u>main menu</u> click menu item **Log**
Step2.Click drop-down menu item **Send Log**
    (The <u>Send Log</u> appears)
Step3.Click **Save Log** command button
    (<u>Save log dialog box</u> appears)
Step4.Type log filename where it reads ***.log**
Step5.Click **OK**

Starting a New Sending Log:

Step1. From the <u>main menu</u> click menu item **Log**
Step2.Click drop-down menu item **Send Log**
    (The <u>Send Log</u> appears)
Step3.Click the **New** command button
    (Are you sure you want to start a <u>new log dialog box</u> appears)
Step4.Click **Yes**

Receive Log

The receiving log contains a history of files sent to your computer.It is accessed through the <u>main menu</u> by clicking menu item **Log** then drop-down menu item **Receive Log.**Files received, time and sender names are all listed here.When the log grows to an unusable size it can be saved and replaced by a new log.

<u>Saving the Receive Log:</u>

Step1. From the <u>main menu</u> click menu item **Log**

Step2.Click drop-down menu item **Receive Log**

(The <u>Receive Log</u> appears)

Step3.Click **Save Log** command button

(<u>Save log dialog box</u> appears)

Step4.Type log filename where it reads ***.log**

Step5.Click **OK**

<u>Starting a New Receiving Log:</u>

Step1. From the <u>main menu</u> click menu item **Log**

Step2.Click drop-down menu item **Receive Log**

(The <u>Receive Log</u> appears)

Step3.Click the **New** command button

(Are you sure you want to start a <u>new log dialog box</u> appears)

Step4.Click **Yes**

Help

All information necessary to complete a task is contained on one page.Any terminology that refers to a screen region or dialog box is shown as a pop-up illustration.Green underline text nested in the middle of a page *(as in this example) is* shown in a small window *(child window)*,this gives the user an ability to maintain a train of thought while previewing other pertenent topics.These green underlined words will be repeated at the bottom of the page under the heading of **Footnotes:**. This enables you to view that topic in the main window.

Phonebook

The Phonebook is a list of names and phone numbers of people who receive files from you.The Phonebook is accessed by clicking **File** then **Send** from the main menu followed by **To** on the Send dialog box The person must be added to the Phonebook in order to receive files from you.

(Instructions for using the Add,Edit,Delete,Select,and Close buttons).

Add:
This button is used to add an entry into the Phonebook.

Step1: Click **Add** from the Phonebook*(the Add dialog box will appear)*

Step2: Type the person's **Name** in the first textbox

Type the **Company name** in the second textbox

Type the **Phone number** in the third textbox

Edit:
This button is used to edit an entry in the Phonebook.

Step1: Highlight a persons name in the Phonebook and click **Edit** *(the Add dialog box will appear)*

Step2: Edit the person's **Name** in the first textbox

or the **Company name** in the second textbox

or the **Phone number** in the third textbox

Delete:
This button is used to delete an entry from the Phonebook.

Step1: Highlight a person's name in the Phonebook and click **Delete**

Select:
This button is used to select the individual receiving the file from the Phonebook.

Step1: Highlight a person's name in the Phonebook and click **Select**

(the Send dialog box will appear with the person's name at the imediate right of the caption "To").

Close:
This button is used to close the Phonebook and return to the Send dialog box

Configuration consists of 2 pieces of information.

1. **1.**ComPort selection
2. **2.**number of rings before answering.
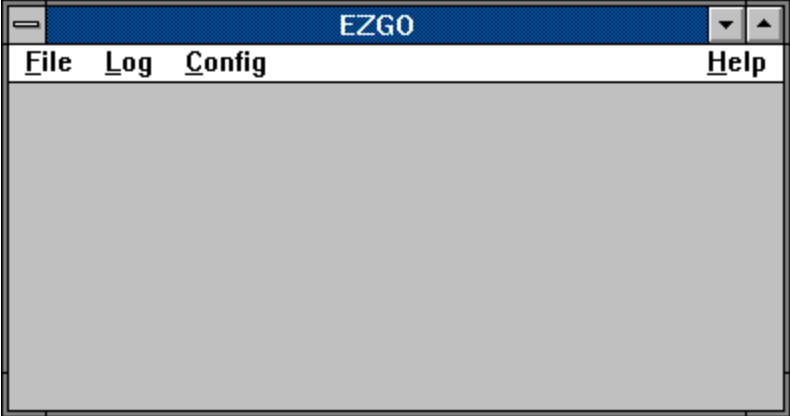
PHONEBOOK

Add   Edit   Delete   Select   Close

Name	Company	Number
Angus The Dog Currie	Dogs R Us	948-2098
Philip Currie	Mark Products	948-2098
Shane		1 (408) 938-7568

Send File

To

Philip Currie
Mark Products
948-2098

Send

Add File

Cancel

Files to send

ezcom.hpj
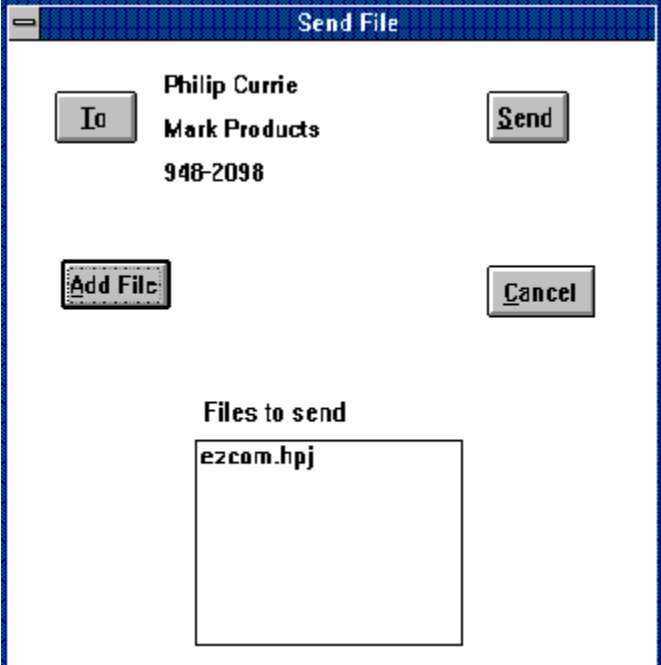
EZCOM SEND LOG

File	Date	Time	Name
_xferc.bak	01/09/1994	01:36	Philip Currie
_znr.bak	01/09/1994	01:36	Philip Currie
_zns.bak	01/09/1994	01:36	Philip Currie
123.plf	01/09/1994	01:51	Philip Currie
256color.bmp	01/09/1994	01:51	Philip Currie
abak.bak	01/09/1994	01:51	Philip Currie
abak.c	01/09/1994	01:51	Philip Currie
123.plf	01/09/1994	02:02	Philip Currie
256color.bmp	01/09/1994	02:02	Philip Currie
abak.bak	01/09/1994	02:02	Philip Currie
abak.c	01/09/1994	02:02	Philip Currie
_xferc.c	01/09/1994	02:36	Philip Currie
_znr.c	01/09/1994	02:36	Philip Currie
_zns.c	01/09/1994	02:36	Philip Currie
_xferc.c	01/09/1994	08:46	Philip Currie
_znr.c	01/09/1994	08:46	Philip Currie
_zns.c	01/09/1994	08:46	Philip Currie

New   Save   Close   Help

EZCOM RECEIVE LOG

File	Date	Time	Name
_xferc.c	01/09/1994	02:46	Paul Currie
_zmr.c	01/09/1994	02:46	Paul Currie
_zms.c	01/09/1994	02:46	Paul Currie
accessor.grp	01/09/1994	20:34	Natasha the Dog Currie
agility.ini	01/09/1994	20:34	Natasha the Dog Currie
autoexec.000	01/09/1994	20:48	Natasha the Dog Currie
autoexec.bat	01/09/1994	20:48	Natasha the Dog Currie
autoexec.old	01/09/1994	20:48	Natasha the Dog Currie
comm_set.c	01/09/1994	20:48	Natasha the Dog Currie
256color.bmp	01/10/1994	10:52	Natasha the Dog Currie
256color.bmp	01/10/1994	10:54	Natasha the Dog Currie

New   Save   Close   Help

EZCOM

Resetting the modem

SEND PROGRESS

Sending File

To

0%

Background   Abort

Incoming Call

Answer call as

[Data]   [Voice]

ezcom
Ezcom

RECEIVE PROGRESS

Receiving File

256color.bmp

From Natasha the Dog Currie

21%

[Background]   [Abort]

EZCOM

File received successfully
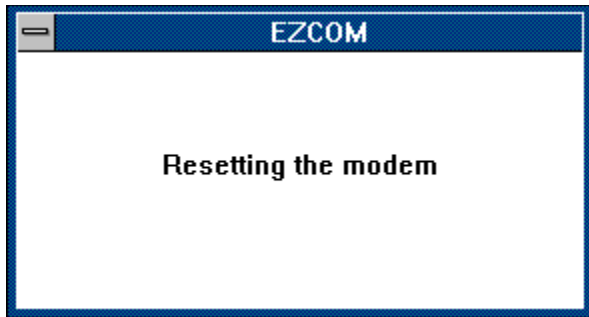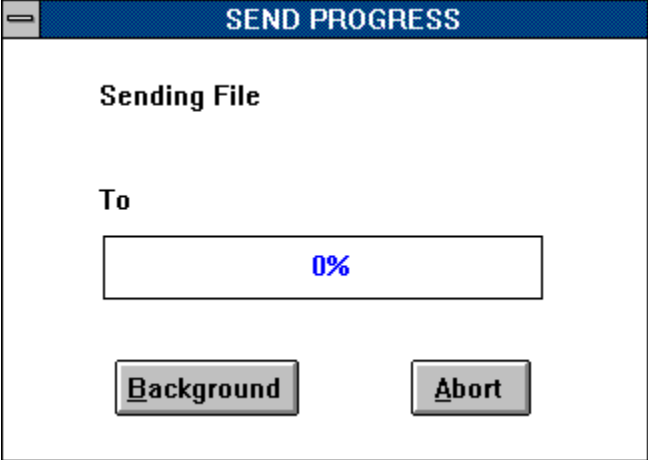
Text box is a box used for input of data.The text boxes described here are the boxes to the immediate right of the following captions: Name, Company Name, Phone number.

Com Port Settings

Port

- ○ COM1
- ● COM2
- ○ COM3
- ○ COM4

Answer Phone

Rings

0
1
2

- ○ Answer
- ● Don't Answer

[OK] [Cancel] [Help]

Selecting Files to Send

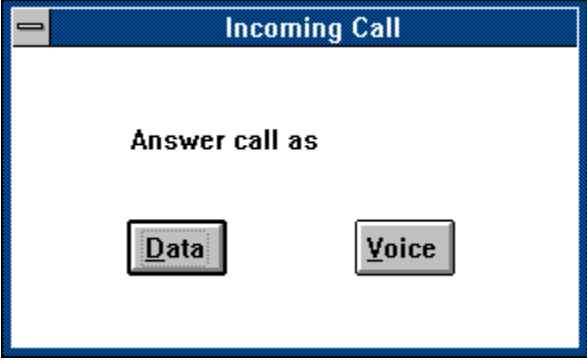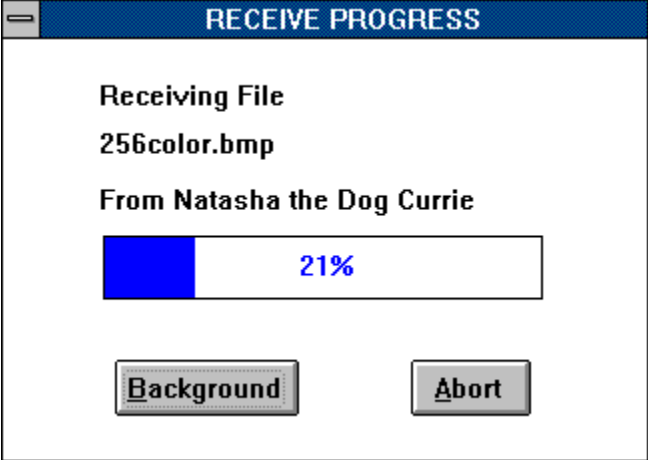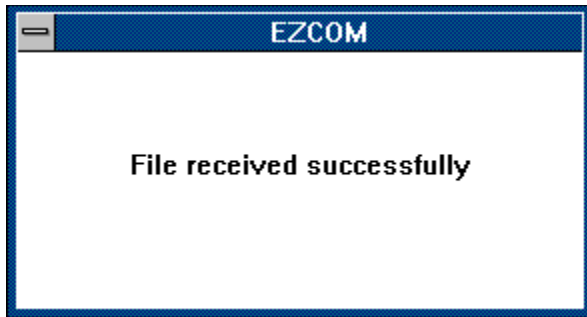   Selecting a file to send uses the same skills as saving a file.The <u>File Selection</u> dialog box is a standard open/save file dialog box with one notable difference. It has the ability to select multiple files at one time.Keeping the "**CTRL**" key depressed while **clicking** the various file names adds multiple files to the <u>File Name</u> text box.The sum of the characters in this text box can equal 255. This means that you can send approximately twenty two files at one time.
(note: The last paragraph on this page shows how to select different drives and directories using the standard open/save file dialog box)

<u>Getting to the file selection dialog box:</u>
Click **File**
         ✦ | **Send**
             ✦ | **Add**

<u>Selecting a single file to send:</u>
Step 1: Select **Drive** and **Directory** containing the file
Step 2:Click **Filename** in the <u>File list box</u>
Step 3:Click **OK**

<u>Selecting multiple files to send:</u>
Step 1: Select **Drive** and **Directory** containing the files
Step 2:Hold down the **CTRL** key while clicking the **Filenames** in the <u>File list box</u>
Step 3:Click **OK**

<u>Selecting a drive and directory using the standard open/save file dialog box:</u>
Step 1:Select the drive by double clicking the **Drive letter** in the <u>Drive list box</u>
       (the drive letter will now appear at the top of the Directory list box.)
Step 2:Select the Directory by double clicking the **Directory Name** in the Directory list box.

Add Entry To Phonebook

Name:

Company:

Number:

OK   Cancel

Send File

File Name:

_xferc.bak
_xferc.c
_xferc.obj
_zmr.bak
_zmr.c
_zmr.obj
_zms.bak
_zms.c

List Files of Type:

ALL Files

Directories:
d:\ezcom

d:\
ezcom
files

Drives:

d:

OK

Cancel

Save Log As

File Name:

`*.log`

rec.log
send.log

Save File as Type:

LOG Files

Directories:

d:\ezcom

📂 d:\
📂 ezcom
📁 files

Drives:

💾 d:

OK

Cancel

EZCOM

STOP The log has not been saved, if you click on yes the log will be erased

Yes   No

EZCOM

STOP **Cannot Open Port, Run Config?**

[Yes] [No]

Send File

File Name:

`xferc.obj _zmr.c _zms.bak`

_xferc.bak
_xferc.c
_xferc.obj
zmr.bak
zmr.c
_zmr.obj
zms.bak
_zms.c

List Files of Type:

ALL Files

Directories:

d:\ezcom

- 📂 d:\
  - 📂 ezcom
    - 📁 files

Drives:

💾 d:

OK

Cancel

These highlighted files will all be sent through one Ezcom transmission

Send File

File Name:

_xferc.bak
_xferc.c
_xferc.obj
_zmr.bak
_zmr.c
_zmr.obj
_zms.bak
_zms.c

List Files of Type:

ALL Files

Directories:
d:\ezcom

d:\
ezcom
files

File Name text box

File Name list box

Drives:

d:

Send File

Directories:
d:\ezcom

OK

Cancel

📂 d:\
📂 ezcom
📁 files

Directory list box

Drive list box

Drives:
💾 d: